

Please complete this form, save as a pdf and send by email to workshop@lechtenberg-partner.de or fax to +49 203 34 65 16-50.

I confirm my participation at:

Symposium (27-28 September 2017)

Field trip (26 September 2017)

Dinner (27 September 2017, included in the fee)

First name

Surname

Position

Company name for invoicing

Invoicing address (incl. country)

Email address (necessary to confirm your participation)

Phone number

Mobile number

VAT No (for EU countries outside of Germany)

I need an invitation letter for visa application (please attach a scanned copy of your passport)

Legal notice regarding video and audio recordings

We will document this event through photographs and video films. The lectures and discussions will be recorded in whole or partially and we would like to publish later these lectures and discussions, as well as the artwork. This also means that we take photographs / make films from the auditorium and other places the event takes place, so it may be that you can be recognised either as a speaker or as a listener of the symposium. With signing the registration form for this symposium you expressly agree that we make such recording and publish later. If you do not want this, please provide us with a written notice along with this registration form. Of course we will take this into account then.

DATE, SIGNATURE (COMPANY STAMP):

Participation fees

2-day symposium, including networking dinner, all materials, lunches and coffee breaks: **840 EUR (+19% VAT)** if booked by **31 May 2017**, thereafter **940 EUR (+19% VAT)**. Two or more participants from the same company registering at the same time will receive a discount of 5%.

Field trip day on 26 September 2017: **190 EUR (+19% VAT)**.

Registration deadline is 31 July 2017. The number of participants is limited, to avoid disappointment please book early.

Enrolment must be made in a written form (e-mail or fax) using this form. You will receive a confirmation of your participation by e-mail. The registration is binding. You will receive a confirmation of your participation by email. Subsequently you will receive an invoice, to be paid within 14 days upon receipt.

Travel and accommodation

These costs are not covered by the registration fee. The delegates are responsible for booking their own accommodation. Due to a trade show taking place nearby at the same time we strongly recommend booking your accommodation early. You will find contact details to hotels in the programme available on our website.

Event location

Hotel Wyndham Duisburger Hof, Opernplatz 2, 47051 Duisburg, Germany; <https://www.wyndhamduisburg.com>

Payment (to be made in EUR, free of bank charges for the beneficiary):

Bank: Volksbank Gronau Ahaus eG

Account holder: MVW Lechtenberg Projektentwicklungs- u. Bet. ges. mbH IBAN: DE14401640240001406600Swift code: GENODEM1GRN

Cancellation policy

Cancellations must be made in writing to workshop@lechtenberg-partner.de. Cancellations made before 31 July 2017 will be refunded with a deduction of EUR 100 for administration fees. Cancellations after this date cannot be refunded. If the symposium is cancelled by MVW Lechtenberg & Partner (this may only happen because of unexpected reasons), the registration fee will be completely refunded. Further claims/requirements are excluded. Name substitutes from the same organisation will be accepted at any time.

Legal notice and disclaimer

Only German law applies. Place of Jurisdiction Duisburg, Germany. The organizers – MVW Lechtenberg Projektentwicklungs- und Beteiligungsgesellschaft mbH – take no obligatory supervision and are not liable for lost or broken objects, injuries, accidents and deaths. The event programme and its sequence are subjects to alterations. MVW Lechtenberg & Partner has the right to cancel the event for unexpected reasons at any time with no costs.